

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

WEDNESDAY, MARCH 12, 2025

ALL PRESENT

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President Shenigo called the meeting to order at 9:30 a.m. at the Services Center and opened with the Pledge of Allegiance.

On motion of Mr. Shoffner and second of Mr. Old, Board **approves the March 5 and March 10, 2025 Erie County Commission Meeting Minutes**; Roll Call: All Aye

**County Administrator Hank Solowiej re Various Issues.**

Gas Tax - March collections totaled \$315,000, which showed a slight decrease from last year's total of \$319,000. However, the year-to-date collection remains consistent at \$900,000, matching the previous year-to-date figures.

Blue Ribbon - the next Blue Ribbon Commission meeting will take place Tuesday, March 18, 2025 at 10:00 a.m. at the Downtown Office Building Chambers regarding the discussion of Coordinated Purchasing. The following meeting will be Tuesday, March 25, 2025 at 11:00 a.m. at the Office Building Chambers regarding the topic of Coordinated Information Technology.

Alcohol, Drug Addiction, Mental Health Services Resolution - There is a resolution going through the Board today formally reducing the size of the Alcohol, Drug Addiction, Mental Health and Recovery Services Board (ADAMHS) from 14 to 9 members as previously discussed at last week's Commission Meeting.

Equipment Outlay Request Forms - Two Equipment Request Forms were submitted to purchase two used vehicles designated for the Detectives at the Sheriff's Office. Hank Solowiej confirmed that these purchases have already been accounted for within the budget.

Travel Form - Hank Solowiej provided details on an out-of-state travel request for Magistrate Tom Dusza to attend the National Assisted Outpatient Therapy (AOT) Symposium and Learning Collaborative in Maryland. The total estimated cost of attendance is \$6,300, which includes registration, hotel, and meals. The expense will be fully covered by a \$500,000 federal grant received by the ADAMHS Board.

Mr. Dusza addressed the Commission, explaining that Erie County is the only County of its size in Ohio to have an AOT Court. He emphasized the importance of the program and the funding assistance from the ADAMHS Board.

Mr. Shenigo noted that the Commission typically does not approve out-of-state travel but acknowledged the necessity of this training. Since the funding is entirely from the ADAMHS Board and not County funds, he supported the request. He also commended Mr. Dusza for opting to drive to Maryland rather than fly, reducing costs.

Mr. Shoffner agreed with the funding arrangement and supported the request, noting that no general fund dollars are being used.

Mr. Old stated that after speaking with the ADAMHS Board, he recognized the importance of AOT services for Erie County residents and also approved the travel request.

On motion of Mr. Shoffner and second of Mr. Old, Board reappoints the following to the **Transportation Improvement District (TID)** for a one-year term, expiring on March 12, 2026: Mike Parker, Oxford Township Trustee; Connie Ward, Mayor, Village of Berlin Heights; Tim King, Regional Planning Director; Zach Rospert, Financial Planner; and Kevin Cannon, Transportation Planner; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board reappoints the following the **Tax Incentive Review Council (TIRC)** for a one-year term expiring on March 12, 2026: Hank Solowiej, County Administrator Tim King, Regional Planning Director; Gary Lickfelt, Assistant Prosecuting Attorney; Jason Hinners, Assistant Prosecuting Attorney (alternate) and Caleb Stidham, Treasurer (alternate); Roll Call: All Aye

Erie Ottawa Airport Board Appointments - Mr. Shenigo inquired about the status of Board appointments for the Erie-Ottawa International Airport Board. There was confusion regarding the joint-appointed member selection between Erie County and Ottawa County.

To clarify the process, Mr. Shenigo recommended holding a vote on the appointments.

On motion of Mr. Old and second of Mr. Shoffner, Board votes to re-appoint Dick Biro as the Joint-Appointed Member of the **Erie-Ottawa International Airport Board**. Roll Call: Mr. Old, No; Mr. Shoffner, No; Mr. Shenigo, No.  
**MOTION FAILED**

On motion of Mr. Old and second of Mr. Shoffner, Board votes to appoint Doug Galloway as the Joint-Appointed Member of the **Erie-Ottawa International Airport Board**. Roll Call: Mr. Old, Aye; Mr. Shoffner, Aye; Mr. Shenigo, Aye. **MOTION APPROVED**

Courthouse Furniture - Mr. Old raised concerns over an equipment request form submitted by Judge Tone for \$40,000 in office and courtroom furniture. Although the request is funded through the Special Projects Fund, he noted the amount requested was excessive and stated he would not approve the request.

Mr. Shoffner and Mr. Shenigo also declined to approve the request stating that the cost was too excessive.

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **budget modifications and supplemental appropriations** re General Operating Fund: Human Resources, Facilities, Prosecuting Attorney, Board of Elections, General - Judge Binette, Probate Court, Sandusky Municipal, Juvenile Detention Facility, Sheriff, Courthouse Security Screeners, Public Defender; Compensated Reserve Fund; and Employee Self-Insurance Fund; Roll Call: All Aye (#25-68)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **interfund transfers** re General Operating Fund: Public Assistance; Public Assistance Fund; General Operating Fund: Children Services; and Children Services Fund; Roll Call: All Aye (#25-69)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **De Lage Landen Financial Services, Inc. through Accurate Business Machines**; Roll Call: All Aye (#25-70 - leasing Sharp BP-50M45 copier for Prosecutor's Office)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: All Aye (#25-71)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain Erie County equipment surplus and ordering same to be sold by **internet auction**; Roll Call: All Aye (#25-72)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: All Aye (#25-73)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **implementing a change in the size of the Alcohol, Drug Addiction and Mental Health Services Board (ADAMHS)** to reduce the size of the Board from fourteen (14) to nine (9) members; Roll Call: All Aye (#25-74)

Board approves Revised Auditor's Certificate for **VIP Supreme Staffing** in an additional amount of \$7,500 providing the planning and execution of the Nurse Adie education program at The Meadows at Osborn Park.

Board approves Revised Auditor's Certificate for **MediCare** in an additional amount of \$7,500 re increasing the hourly billing rates for the staff at The Meadows Osborn Park.

Board approves Revised Auditor's Certificate for **Frontline Healthcare Staffing, LLC** in an additional amount of \$7,500 providing staffing services for healthcare professionals at The Meadows at Osborn Park.

Board approves Revised Auditor's Certificate for **US Bank Equipment Finance** in an additional amount of \$389.28 providing a lease for Ricoh IM C4500 color copier and Ricoh MP CW2201SP wide format color system for Regional Planning.

Board approves Revised Auditor's Certificate for **Corso's Flower and Garden Center** in an additional amount of \$4,000 providing snow removal services for county facilities.

Board **disapproves** Equipment Outlay and Request Form for **Common Pleas Court - Judge Tone** in the amount of \$40,721.05 re office furniture for courtroom and offices.

Board approves two Equipment Outlay and Request Forms for **Sheriff's Office** re 2021 Ford Edge in the amount of \$23,680.00; and 2021 Chevrolet Blazer LT in the amount of \$23,997.

Board approves Travel Request Form for **Tom Dusza**, Probate Court Magistrate, attending Treatment Advocacy Center AOT Conference in Annapolis, Maryland at no cost. (fully funded by grant from ADAMHS Board)

Board authorizes expenses for **Craig Hecht**, Clerk of Courts, attending 2025 Local Government Officials Conference in Columbus, Ohio on 3/26 - 3/28/25 in an estimated amount of \$628.00.

Board approves Personnel Action Form for **Facilities Department/Vehicle Maintenance** re **Dominick Muratore**, Mechanic, rate increase due to 4% working out of classification effective 2/21/25.

Board approves Personnel Action Forms for **ECDJFS** re **Kim Faggionato**, Eligibility Specialist 3, extended Medical leave effective 3/10/25; **Diane Lehner**, Fiscal Coordinator, retirement effective 7/31/25.

Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Majesty Hennings**, RN (PRN), employment effective 3/10/25; **Khalil Holt**, full-time STNA, rate decrease due to changing shifts effective 3/4/25; **Alexa Jenkins**, full-time STNA, employment effective 3/10/25.

Board approves Request for Recruitment for **Common Pleas Court - Judge McGookey** re **Adoption Clerk/Bookkeeper/Deputy Clerk**.

Board approves Request for Recruitment for **ECDJFS** re **Fiscal Supervisor; Eligibility Specialist 3**.

Board approves Job Description re **Fiscal Supervisor** for **ECDJFS**.

Received letter from City of Huron re **public hearing notice of two parcels of vacant land on River Road**.

Received cover letter and copy of **Jail Meal and Turn Key Report** for the month of February 2025, from Sheriff Sigsworth, per O.R.C. 311.20.

Received copy of **Monthly Financial Report** for the month ending February 28, 2025 from County Auditor, per O.R.C. 319.15.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 10:00 a.m.; Roll Call: All Aye

Meet25-10